



MCIGS Board Meeting Agenda  
20 October, 2022 7:00 pm  
Cary Area Library

**MCIGS Board Meeting Minutes**  
**Thursday, 20 October 2022**  
**Cary Area Public Library**

**ATTENDEES:**

Tami Allred, Susan Durbin, Nancy Gaynor, Craig Pfannkuche, Laurie Stage, Ann Wells, Bill Wheeler

**ABSENT:** Mike Reall

Meeting called to order by Laurie Stage at 7:04 p.m.

- Approval of September 15, 2022 Minutes. Bill moved and Nancy seconded. Minutes were approved as written.
- Financial Update

**SOCIETY BUSINESS**

- New Business
  - Create a plan for general meetings at MCC 2023
    - Jan Florida lady ZOOM
    - Feb hybrid, advertise as in-person, Ann making appt with Paul to get more details as soon as possible
    - Meeting in Scott's Room / Building B / Holds 75 people
  - Questions from Craig Pfannkuche: D & O insurance, McHenry Historical Society
    - Craig will wait for new board to get list
    - Are officers/directors covered by insurance. Yes
    - Relationship with McHenry County Historical Society ... booth at conference.
    - A suggestion was given for Sue to write up article on society for newsletter since she recently met at the society to learn about her Crystal Lake ancestors
    - A suggestion was given to hire a speaker from the historical society
    - A suggestion was given to hire Tom (McHenry County Library) to speak about our collection
  - Identify process for Zoom election slate of officers at November General Meeting
    - Poll ahead of time for interest at beginning of meeting
    - Poll for election during the meeting before the speaker
    - If no one volunteers we move to accept slate
  - Recognition Dinner in December
    - Jameson's not favored

- Recognition dinner will be held from 6:30 pm at 750 Cucina Rustica, 7 Jandus Road, Cary, Illinois
    - The room is not private, but they will try not to seat others
    - Order off the menu
    - Laurie calling Crystal Lake Country Club
  - Review and accept/amend contact with McHenry Library re: MCIGS owned books
    - Minor corrections will be made, once changed Laurie and Nancy will sign and return to the library. Will be maintained in SharePoint.
  - Create a plan for items currently stored with Laurie Stage (storage location and potential uses for items).
    - Recycling iPad, memory stick (MCIGS books)
    - Payment connector recycle
    - Hotspot recycle
    - Laptop, review files, place on share point
    - Sony Video camera / Epson projector --- back to storage
    - Store important papers – share point click on storage unit
  - Pre-plan for Long Range Planning meeting 10/29/22 @ Cary Library 10:00-2:00
    - The date changed to Nov 5 – 10AM TO 2PM ... venue TBD
  - Review of MCIGS Programming files provided by Jan Polep – previous 1<sup>st</sup> VP
    - Pending
- Previous Business
  - Review and update of Board Manual (Update)
    - Suspend for next meeting
    - Next steps
      - Review and update the section titled committees and functions
      - Creation of a “Look Up” committee to be added to board manual and review “job description” written by Craig. (Update)
  - President Plaque location and confirmation of names on the plaque (Finalize)
    - Life membership for past presidents

## Committee Updates

Programs	February Speaker: Ann will work on finding a speaker for Polish research, new at speaking, lives in Chicago
Membership	Membership starting to be received for 2023
Website	Laurie will speak with Mike about scholarship
Library	Schedule time to work on collection and speak with Tom
Early Settlers	Nothing to report
Newsletter	Sunday, 10/23 is cut-off
Conference	Speakers at this time are Tim Pickek, Judy Russel, Jim Bidler, Dr. Mike Lacopo. We need to send contracts. Need to provide own lunch with drinks.
Volunteers	Nothing to report
Scholarship	Laurie and Tami still working on. Laurie wants to ramp up the website. Criteria, family history, preservation, genetics.

- Future Planning
  1. Review and update Board Manual
  2. Tina Beard on list. Plainfield Public Library

The meeting was adjourned at 8:30 p.m. Craig motioned to adjourn, Tami seconded.