

MCI GS Board Meeting Minutes
Thursday, January 20, 2022
ZOOM

Present: Nancy Gaynor, Jan Polep, Mike Reall, Laurie Stage, Bill Wheeler, Sue Durbin
Absent: Tami Allred, Claudia Conroy, Ann Wells

Meeting called to order by Laurie at 7:06 p.m.

SOCIETY GOVERNANCE

- Approval of November 18, 2021 minutes: Bill moved and Nancy seconded to approve the minutes. Minutes were approved as written.
- Financial Update: Due to Treasurer being absent we didn't discuss finances.

SOCIETY BUSINESS

- **New Business:**
 - Open Recording Secretary position: Susan Durbin was appointed as Recording Secretary
 - Status of migration to M365: Google is shut down but available for viewing.
 - Bill suggested each member review Google and ensure documents are in M365
 - Membership dues cost: Based on other organizations we can afford to increase dues.
 - No decision was made
 - Password Manager Passwords: Need to update in future. May was suggested.
 - Volunteer Committee Chairperson & additional board support positions: Put on hold
 - Website Uploads Needed: See Claudia's document
 - Confirmation of keys, duties, location of items: Laurie will send email asking who has keys and equipment. This information will be organized and kept on file for future use.
- **Previous Business**
 - Member access section of website: Noting new to report
 - President Plaque location: Decision was not made
 - President Plaque confirmation of names: Decision was not made
 - Life membership for past presidents:
 - Yes, Nancy moved to provide past presidents with life membership, Jan seconded it and all in favor. Bill suggested sending a thank you card with life membership announcement. The Procedural Manual will be updated.
 - Procedures for memorials update: Bill proposed we wait for Ann to be present. On hold
 - General Meeting MC update: We will keep rolling as is for couple of months out
 - Marketing our society update: On hold until February meeting
 - Marketing for Programs update:
 - Jan will write info for next 4 months for the newsletter.
 - Social Media: Put on hold for February
 - Microsoft 365 Implementation update: Additional Domain purchased per Bill.
 - In person training is more beneficial. During February Bill will lead more training
- **Committee Updates**
 - Programs:
 - Newsletter deadline is January 23, 2022

- Bill will present information about the Revolutionary War
 - Mike will present information about tips as recorded in history and share memories
 - Membership: 140 annual members. In 2021 membership was over 200.
 - **(Note:** some signed up due to conference)
 - Website: No information
 - Library: No information
 - Early Settlers: Claudia updated on January 10 that:
 - Three (3) non-members submitted applications
 - Out of seven (7) ancestors six (6) had not been previously approved.
 - Total of \$105 was received for the applications (\$15 each ancestor)
 - Certificates were sent to these applicants. Each application was scanned and added to the shared drive, the applications were filed in the storage unit, the six (6) new names were added to the list of proven Early Settlers on the website, and newsletter articles were written about these Early Settlers, one for the January newsletter and one for the February newsletter.
 - Newsletter: No information
 - Conference: No information
 - Volunteers: No information
- **Future Planning**
 - Long range planning is scheduled for March – April
 - Will create generic contracts for monthly and conference

ADJORNMENT

Bill moved and Mike seconded to adjourn. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,
Sue Durbin, recording secretary