



MCIGS Board Meeting Agenda  
28 July, 2022 (Rescheduled from 21 July, 2022)  
Zoom

**MCIGS Board Meeting Minutes**

**28 July 2022**

ZOOM Meeting

(Rescheduled from 21 July 2022)

**Present:** Tami Allred, Sue Durbin, Nancy Gaynor, Laurie Stage, Ann Wells, Bill Wheeler  
**Absent:** Mike Reall

**SOCIETY GOVERNANCE**

The June 16, 2022 Minutes were motioned and seconded for approval.

Financial Update – Zoom presentation with Janine at Edward Jones  
Identify a date to touch base with Janine RE; 1Oak Select Account

**SOCIETY BUSINESS**

- New Business
  - Jan Polep resigned from her duties as a MCIGS Board Member
    - The Board accepted Jan's resignation reluctantly
    - Spoke about giving Jan a dog DNA as a departing gift
  - Humanities Grant
    - Tami applied for grant in June for \$5,000 +
  - Question of the Month process
    - Question should refer to organization and benefit of membership
    - Question should find need for special interest groups
    - Need to share responses with membership
  - Mobile Beacon Service Plan
    - Terminate
  - DCGS Conference Vendor opportunity on 3/11/23 at Northern Illinois Naperville Campus
    - Good exposure to promote MCGIS Conference
    - Laurie will find out the cost before moving forward
  - McHenry County Historical Soc. 40<sup>th</sup> anniversary celebration on 9/8/22
    - Nancy will write mention for "Coming Up Events" in Newsletter
  - Volunteer recognition
    - We will recognize Kate Mells, Barrington Library
    - Formalize category, person-to-person
    - Cert – Conference – Zoom hosts
    - Possible Honorary Membership for 1 year and invite to dinner
    - November Newsletter
    - Laurie contacting Jamesons again – All volunteers – Nancy seconded

- Previous Business
  - Review and update of Board Manual (Update) how to implement past decisions
    - Next steps (Create a plan/timeline for updating the board manual)
      - Review and update the section titled committees and functions
      - Creation of a “Look Up” committee
  - Final confirmation of keys, duties, location of items etc.)
    - This has been completed
  - Long Range Planning Meeting
    - Next scheduled date is October 29, 2022
  - Storage Unit inventory is completed.
    - Inventory can be viewed on SharePoint under Administration
  - President Plaque location and confirmation of names on the plaque
    - The plaque is being discontinued
    - Ann and Nancy will consult on names and dates
    - Nancy will hand off to Mike to name the past presidents that will receive life membership on the website. This information will be kept up-to-date.
  - General Meeting MC (Update)
    - Identification of MC and Tech support for Aug and Sept general meetings
  - Marketing our society
    - No update
  - Marketing for Programs
    - No update
  - Microsoft 365 Implementation
    - Tami was only board member that indicated she needed help. Bill will work one-on-one with Tami to help her

**COMMITTEE UPDATES:**

Programs	Scheduled through January 2023 We need to start contracting for Feb, Mar, and April 2023 Board was asked for 3 ideas for speakers – ideas were not determined
Membership	Bill advised that MCGIS has 217 members (post conference)
Website	Nothing to report
Library	
Early Settlers	Nothing to report
Newsletter	Articles due by August 13, 2022
Conference	GeneaQuest – September 17, 2022 In person and Zoom
Volunteers	See volunteer recognition under new business
Scholarship	Too early – We need to work on the web site

### **Future Planning**

1. Identify a date to touch base with Janine, Edward Jones regarding One Oak Select Account
2. Humanities Grant update
3. What is Question of the Month for September ?
4. What is cost of DCGS Conference and will MCGIS participate on 3/11/2023?
5. Bullet steps and set dates to finalize Vendor Recognition for Katie Mells, Barrington Library
6. Who will begin contracting for programs in Feb, Mar and April 2023?
7. Corresponding Secretary: Need to describe the position

### **ADJORNMENT**

Tami motioned to adjourn and Bill seconded the motion. The meeting was adjourned at 9:00 p.m.