



MCIGS Board Meeting Minutes  
15 July 2021  
Cary Area Public Library

Present: Tami Allred, Claudia Conroy, Nancy Gaynor, Jan Polep, Laurie Stage, David Stumpf, and Ann Wells

Guests: Sue Durbin, Mike Reall, Bill Wheeler

Laurie called the meeting to order at 7:04 PM.

### SOCIETY GOVERNANCE

- Introductions: Those present introduced themselves.
- Approval of 17 June 2021 Minutes: Dave moved and Nancy seconded to approve the minutes. Minutes were approved as written.
- Financial Update:
  - Financial documents have been submitted and are on the shared drive.
  - Tami contacted Janine at Edward Jones to cash in the 1Oak Stocks for \$3500 to help cover the costs of the conference. We still have Wells Fargo stock.
  - Tami also moved \$1,500 from Edward Jones to the checking account to help cover the conference costs.
  - Tami will close the small savings account we have as Nancy Gonsiorek, our accountant, said it wasn't necessary. Nancy said it was not necessary to add \$20/year/life member to the savings account.
  - At the next board meeting we need to discuss the amount of insurance we have for our book collection.
  - As an aside, Tami thanked the board for the tree we had planted in memory of Tami's mother.

### SOCIETY BUSINESS

#### New Business

- Resignation of Arlene as President
  - We need to remove Arlene from the debit card and add the new president. Currently, Tami, Claudia and Ann have MCIGS debit cards.
  - Tami also picked up Arlene's keys to the PO Box. Currently, Ann, Tami, and Claudia have keys.
  - Tami has picked up the items that Arlene had at her house. Laurie asked Tami to list what items she has so we can decide where to store them. One of the items was a hotspot for which we have already been charged \$120 for a yearly fee until 1 June 2022. Tami will contact them to ask for a refund.
  - According to the bylaws, the 1<sup>st</sup> VP should become president. However, since Jan declined, Laurie was named president with a term to expire the end of 2022.

- Tami brought flowers to Arlene as a thank you.
- Ann will add Arlene's name to our plaque at the McHenry Public Library.
- Board Meeting Procedures
  - Communication: It was decided to have board meetings in person. We can meet at the Cary Area Public Library at least for the next 3 months. Our meetings will continue to be at 7 PM on the 3<sup>rd</sup> Thursday.
  - Zoom vs in-person general meetings: Jan noted that for now all our speakers have agreed to speak on Zoom. MCC has one room which allows for Zoom. We may consider this as an option.
  - All board meetings are open to members but this hasn't been publicized much.
  - There was a discussion about adding a recap of the board meeting to each general meeting but some felt this would take too much time from the speaker. It was decided that Ann would add a board meeting recap to each newsletter.
  - Minutes will also be added to the website beginning next month to be placed in front of the membership wall.
- Website Support
  - Both Mike Reall and Bill Wheeler have agreed to be board members and take on the website. Laurie appointed both to the 2 open board positions. Dave moved and Ann seconded this appointment. The motion was approved unanimously.
  - The website needs both short- and long-term work as the entire site needs to be revamped.
  - Bill has the list of MCIGS logins and will work with a password manager to safeguard them.

#### Previous Business

- Conference Recap
  - Ann will add a conference recap to the newsletter.
  - Ann will check on sending a conference survey to attendees.
- Look ups:
  - There was a discussion about whether we should charge for lookups.
  - The discussion on lookups will continue at a future meeting due to time constraints today.
- Handouts for monthly meetings:
  - When Jan gets the handout for each meeting, she will forward it to Nancy.

- Nancy will send the handout to Bill or Mike to post on the website in the member only section.
- Nancy will send the zoom reminder with the handout during the day of the meeting. This is for the August meeting. At the next meeting we need to decide who will do this for every meeting.
- It was decided to rotate the board members who lead the zoom meeting. For the August meeting Bill will host with Ann as a co-host.
- Ann will record meetings for which we have the presenter's permission. This does not include the August meeting.
- Illinois Humanities History Grant – Tami/Laurie. This was tabled due to time constraints.

#### Committee Updates

- Programs: Jan asked that we have a program planning meeting in the fall. All agreed.
- Membership: no report.
- Website: see above notes.
- Library: no report
- Early Settlers: no report
- Newsletter: Deadline for submissions is 18 July 2021.
- Volunteer committee: Sue will send a list of volunteer needs to Ann for the newsletter.

#### ADJOURNMENT

Claudia moved and Ann and Tami simultaneously seconded to adjourn. The meeting was adjourned at 8:40 PM.

Respectfully submitted,  
Claudia Conroy, recording secretary